

Waganakising Odawa
Appropriate and Finance Committee

John Bott, Treasurer and Chair
Kevin Gasco
William A. Denemy

Meeting Location: LTBB Administration Building, Court Room
7500 Odawa Circle, Harbor Springs, MI 49740

MINUTES
December 3, 2011

Call to Order: 9:50 am.

Committee Member Roll Call

Present: John Bott, William A Denemy, Kevin Gasco absent

Legislative Staff and Council Members: Legislative Services Attorney Donna L. Budnick,
Tribal Councilor John Keshick

Guests: Chair Dexter McNamara, Vice-Chair Julie Shananaquet, CFO Kristina Ballard,
Consultant Doug Deeter

Councilor Gasco arrives at 9:14 am

Adoption of Agenda

Motion made by Councilor Denemy and supported by Treasurer Bott to adopt the agenda of December 3, 2011.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Minutes

Motion made by Councilor Denemy and supported by Councilor Gasco to approve the minutes of November 19, 2011.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried.

Business:

1. Discussion on Current Revenue and Cash Flow projections of 2012 based on 2011. Committee has received the OCR cash flow projections.
2. 2011 General Funds vs. end of year budget expenditures discussion. Follow up with Consultant Deeter.
3. Follow up on RFP's for auditing firms.
4. Discussion on Grant department expansion. Executive submitted documentation of grants tracking from 2004 to present. Grants are available that the Tribe is not pursuing.

Question on whether we are pursuing additional Elders housing to meet needs.

Additional discussion on Elder transportation.

5. Discussion on the request for the 638 Contract for 2012. LSA Budnick, CFO Ballard and Vice-Chair Shananaquet will work with BIA to adjust 638 positions to fall under the Federal Tort Claims Act.
6. Elder's Dental program Regulations – discussion on how the Elder's Dental program is administered. Review and possibly submit suggested amendment to Statute after receiving recommendations from Executive. CFO Ballard will provide the Committee the IHS regulation that states that 3rd party billing funds can only be used for the clinic and its operation. Further Vice-Chair brought forth a policy on Emergency Funding. Discussion on whether or not the program should be based on income and needs based. Executive will be meeting with the L & L Committee to review the Emergency funding policy. Committee will reassess the Elder's dental program Tribal Resolution upon receipt of recommendations from the Executive.
7. Tribal Court budget regarding Indigent representation. Still under discussion and looking at options. No new updates.
8. Discussion with Executive on policy of how the indirect rate is submitted, negotiated, and gets reported to Tribal Council. Executive will develop and submit the Committee with a policy regarding indirect rate. The Tribe still has not received written documentation on the indirect rate from the National Business Center.
9. Discussion on Treasury Director Position job posting. Consulting Deeter reported on Tribe's budgeting process with recommendations, cash flow roll forward for Tribal budget/General Fund for 2012, potential General funds remaining for 2011, bond reporting requirements and assisting in developing a policy for compliance. LSA Budnick will submit the job description to the 2 consulting firms that submitted proposals and get some input or recommendations on the job description.
10. Possible MACPRA/NAGPRA supplemental funding request from Executive. Executive will bring back an update to the Committee.
11. Moving of Departments to the 911 Spring Street, Petoskey, MI. Vice-Chair Shananaquet provided an update. Committee discussed putting forth a certified motion to Tribal Council that clarifies the use of the building. Tribal Court submitted a proposal for furniture to the Executive. The Committee recommended that the Tribal Court should bring it directly to Tribal Council.

Miscellaneous:

Executive requested to be part of the discussion on Economic Development.

Tribal Council activity reports. Question on the need for activity reports. CFO will check with the National Business Center and will get in writing what is required for documentation of the indirect rate.

Action Items:

No action items.

Public Comment:

Public Comment opened: 12:00 am

No Comments

Public Comment closed: 12:01 pm

Closed Session:

No closed session.

Next Meeting:

December 17, 2011 at 8:45am to 9:00am, Meeting Location: LTBB Administration Building, Court Room, 7500 Odawa Circle, Harbor Springs, MI 49740

Adjourn

Motion made by Councilor Denemy, and supported by Councilor Denemy to adjourn meeting at 12:05 pm.

Vote: 3-Yes, 0-No, 0-Abstained, 0-Absent

Motion carried